



**GOVERNMENT OF WEST BENGAL**  
Office of the Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, West Bengal  
Survey Building, 35 Gopalnagar Road,  
Kolkata - 700 027.

Memo No. 178/676-694 /C/16

Dated, Alipore the 31 / 03, 2017.

To  
The District Land & Land Reforms Officer,  
\_\_\_\_\_ (All)

Sub. Issuance of certified copy of RS R-o-R from scanned data of RS records.

It has been reported from various corners that certified copies of RS R-o-R from scanned data of RS records are not being issued by the BL&LROs instantly. The SOP issued in this regard vide Directorate memo no. 58/Comp/229/P-II/2013 (RS Scan) dated 05.08.2016 intends to deliver this service to the people over the counter like certified copies of LR records.

Therefore you are requested to direct the BL&LROs under your jurisdiction to deliver the service of certified copy of RS R-o-R from scanned data of RS records positively within 48 hours from submission of the application without fail. Any deviation from this henceforth will be viewed seriously.

(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.

Memo No. 178/ 695 /C/16

Dated, Alipore the 31 / 03, 2017.

Copy forwarded to the Principal Secretary to the Government of West Bengal, Land & Land Reforms and Refugee Relief & Rehabilitation Department and LRC, W.B. for favour of kind information.

(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.

Memo No. 178/ 696-697 /C/16

Dated, Alipore the 31 / 03, 2017.

Copy forwarded to:

- (1) The Joint Director (Surveys), W.B. for information and necessary action.
- (2) Sri Aditya Majumdar, SRO-II, Computer Section with a direction to IMMEDIATELY upload legible copy of this memo to the departmental website.

(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.