



GOVERNMENT OF WEST BENGAL  
Office of the Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, West Bengal  
Survey Building, 35 Gopalnagar Road, Alipore,  
KOLKATA- 700027.

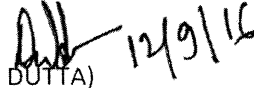
Memo No. 13/ 2757/C/13

Dated, Alipore, the 14<sup>th</sup> Sept, 2016.

GENERAL INSTRUCTIONS

It is being noted in several cases that while disposing cases the disposing officers are in a practice of not deleting or reducing the share and share area of the impugned plot from the source *khatian* after recording the same in the target *khatian*. This practice leads to increase in share and share area of the suit plot from 1.0000 and its total area respectively, which being a gross mistake leading to loss of sanctity of the concerned record-of-rights.

As such it is impressed upon all concerned that while making any corrections in the record-of-rights where plot(s) is/are being recorded in a target *khatian* from a source *khatian* both the source and target *khatians* should also be corrected suitably. Any deviation from this henceforth shall be viewed with extreme seriousness.

  
(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.

Memo No. 13/ 2757 (29)/C/13

Dated, Alipore, the 14<sup>th</sup> Sept, 2016.

Copy forwarded to:

1. The Principal Secretary to the Land & Land Reforms Department and Land Reforms Commissioner, West Bengal for favour of kind information.
2. Sri Ajoy Sanyamath, WBCS (Exe), Additional Director of Land Records & Surveys, W.B. for information and necessary action.
3. Smt. Dipika Sanyamath, WBCS (Exe), Additional Director (Compensation), W.B. for information.
4. Sri Sabujbaran Sarkar, WBCS (Exe), Additional Director (Administration), W.B. for information and with a request to henceforth **monitor occurrence of this practice, if any**.
5. Sri Arindam Mani, WBCS (Exe), Additional Director (Surveys), W.B. for information.
6. Sri Samir Biswas, WBCS (Exe), Joint Director (Surveys), W.B. for information.
7. The District Land & Land Reforms Officer, \_\_\_\_\_ (All) for guidance and adherence. She/He is requested to forward copies of this GI to the BL&LROs and ROs under her/his jurisdiction.
8. The Sub Divisional Land & Land Reforms Officer, \_\_\_\_\_ (All) for guidance and adherence.
9. The Block Land & Land Reforms Officer, \_\_\_\_\_ (All) for guidance and adherence.
- ✓ 10. Sri Aditya Majumdar, SRO-II, Computer Section with a direction to IMMEDIATELY upload legible copy of this GI to the departmental website.

  
(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.